

THORVERTON PARISH COUNCIL

You are called upon to attend the **ANNUAL COUNCIL MEETING** of Thorverton Parish Council to be held in the **Thorverton Memorial Hall** on **Tuesday 9th May 2023** at **7pm**. The business to be transacted is set out in the agenda below.

Jim Roberts

J P Roberts, Clerk to the Council

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential nature for discussion under Part B (exclusion of press and public) at this meeting.

AGENDA

- 1 Election of Chair**
- 3 Apologies** - To consider any apologies for absence.
- 2 Election of Vice-Chair and Allocation of Working Party Roles**
- 3 Councillor Administration** - Registers of Interests, Declarations, Election Costs & Emails
- 4 Review of Council Orders and Policies** - Standing Orders, Financial Regulations etc
- 5 Financial Authorisation** - Bank, Cheque Signatories, Purchase Threshold for 3 Quotes
- 6 Risk Management** - Risk Assessment for the next 12 months
- 7 Dates and Times of Meetings** - For the coming year
- 8 Public Open Session** - 15 minutes for members of the public to raise any issue of concern
- 9 Declarations of Interest** - To receive any declarations relating to items on this agenda.
- 10 Minutes** - To approve the meeting minutes of 11th April 2023.
- 11 External Reports** - To receive reports from:
 - 11.1** County Councillor
 - 11.2** District Councillor
 - 11.3** Police statistics
 - 11.4** Saturday Market
- 12 Parking** - To discuss the complaints about parking in Thorverton
- 13 Recreation Ground** - including financial report for April

This agenda, with background information, is available on our website
<http://www.thorvertonparishcouncil.org.uk/FullCouncil.aspx>

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AGENDA (cont.)

- 14 Projects -
 - 14.1 Jubilee Green & Barliabins (OSWG)
 - 14.2 Affordable Housing - TAHG membership CLT network (£80)
 - 14.3 New Cemetery
 - 14.4 Pump Track
 - 14.5 Quarry Car park lining
 - 14.6 New Shed to replace the rented garage
 - 14.7 Bullens Close Broken Streetlamp and Lane Surface
- 15 Handyman - To discuss the work for the next month
- 16 Planning and Consultations
 - 16.1 [23/00693/FULL](#) - Bowden Hill Barn NGR 292126 106310 New agricultural workshop
 - 16.1 DCC Mobile Library Consultation
- 17 Accounts and Annual Governance and Accountability Return (AGAR)
 - 17.1 Accounts for 2022-23
 - 17.2 AGAR External Audit Exemption
 - 17.3 AGAR Internal Audit
 - 17.4 AGAR Governance
 - 17.5 AGAR Accounting
 - 17.6 Notice of Public Rights
- 18 Finance
 - 18.1 Bank balance £ 60,415.32 (3rd May 23)
Receipts £8881.50 precept, £28.73 interest, £25 Allotment deposit, £10 Allotment rent
 - 18.2 Donation to the Thorverton Royal British Legion
Consideration of £100 donation for 2022 & 2023.
 - 18.3 Payments To consider the following payments:

18.2.1 MDDC Garage rental (monthly Direct Debit) May	£ 55.68
18.2.2 Grounds Maintenance Invs BF20230090 & BF 20230105	£ 241.58
18.2.3 Community Land Trust Annual subscription	£ 80.00
18.2.4 J P Roberts Clerk pay for April	£ 426.49
Reimbursements Allotment field half-year rent	£ 90.00
Printer Ink Cartridges	£ 44.99
- 16 Business at the Chairman's Discretion
Items for Information Only No decision making during this item.
- 17 Next Meeting Tuesday 13th June 2023

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