

Thorverton Parish Council

Additional Information for the meeting held on 9th October 2023

- 1 **Public Open Session**
- 2 **Declarations of Interest**
- 3 **Apologies** To consider any apologies for absence
Cllr Heaven-Roberts & Cllr Nightingale
- 4 **Minutes** To approve the meeting minutes of [12th September 2023](#)
- 5 **External Reports** To receive reports from:
 - 5.1 **County Cllr Squires** sends apologies
 - 5.2 **District Cllr Roberts**
 - 5.3 **Saturday Market**

6 Highways

The Bury Cobbles

The sunken surface of the road in School Lane

Mud & drainage at the end of the path from The Glebe to School Lane

Road Warden

Email from the Chairman

I spoke to Newton St Cyres who told me that the scheme works well for them, but mostly because the Warden there is a bundle of energy. *[NStC think that]* if he fell under a bus the scheme would come to a shuddering halt. DCC had a stand at the small exhibition at the AGM and were promoting the scheme enthusiastically.

It seems to me that the first thing we need to do is to find someone as enthusiastic to take on the scheme for Thorverton. It's a physical challenge and we shouldn't expect Colin to volunteer for this – he does

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enough for TPC - and this really needs some fresh faces in the village to take up the cause.

My feeling is that we should advertise for a Road Warden through the usual channels (Focus, FB etc) after getting more info from DCC on what they offer in terms of support. I am happy to take on getting this info and then we can discuss it again at the October meeting. In the meantime if you can think of anyone who has the time and energy to take on this management role please bring feel free to *[sound]* them out before the meeting.

7 Assets

7.1 Leigh Gardens

Offer from a volunteer.

7.2 Triangle

Registering ownership.

8 Projects

8.1 Barliabins

8.2 Affordable Housing

8.3 New Cemetery

No activity this month

8.4 Quarry Car Park

Line-marking & CCTV security

8.5 Managed Biodiverse Verges

Cllr Heaven-Roberts is meeting a parishioner later this week.

8.6 Thorverton Pub Library

The Mobile Libraries decision has been referred back to DCC Full Council.

8.7 Winter Warmth 2023/24

Expenditure in 2022/23 = £67.15

9 Recreation Ground

9.1 Financial Report for September

9.2 Play Equipment

Requirements for funding application:

- The PC's latest set of accounts
- Insurance certificate for the Rec
- Maintenance and Management plan (to be drafted)
- Permission from PC for the project - upload the minute recording this at the next meeting
- Photos - One showing the overall amenity and the second showing the actual project work requested to be funded
- Contributing Third Party - someone that does not benefit from the project needs to contribute 10% of the total cost. Could this be *[the other offered]* fund I wonder?
- Which elements of the project will be funded by others? (Basketball hoop, picnic tables and benches, tree planting, etc?)
- Emails and letters of support, petition - this is critical to our chance of success and we need lots and lots!
- Daily use - who, which days, what times, how many?
- Number of visits to the project before and after the project

9.3 New Football Dugouts & Fixture Board

From Thorverton FC:

I was talking to one of our supporters, who is a builder, who said he is potentially interested in building new dugouts for us, as ours are in a worn condition.

I do not know the terms of any covenants on the Recreation Field, but I think the council is aware of the conditions.

I wanted to know if it is possible to allow some dugouts to be added to the field? To my non-building like brain, it will need a base put down similar to what the chairs on the side of the pitch have, and then either a wooden or brick dugout built.

If it is possible to potentially build new dugouts, naturally I am happy to ensure agreement is reached to ensure it fits in with the surroundings.

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... to check if the parish council are happy with us putting a next fixture sign up on the gates. See picture attached, as we have gone ahead and done it! Naturally, we will remove this, if the council are unhappy, but hopefully it will be fine. We just thought people could see it as they drive past.

10 Grounds Maintenance

Handyman work for the month

11 Planning & Consultations

11.1 [23/01369/HOUSE](#) **West Ashley** Porch and detached annex

11.2 [23/01392/HOUSE](#) (& [1394/LBC](#)) **Abbotsford**
Renovation works, decking & shed

11.3 [23/01416/CAT](#) **Mar Lodge, Dinneford St** Pruning, lifting crowns

11.4 [23/01517/LBC](#) **2 Silver St** Alterations to first floor layout

11.5 Landscape Character Review Workshop

On behalf of Mid Devon District Council, Countryside and Fiona Fyfe Associates are undertaking a review of the Landscape Character Assessment of Mid Devon. As part of this review we would like to invite you to a Landscape Character Workshop on Thursday 12th October at 10:00 AM at the Council's offices (Phoenix House, Phoenix Lane, Tiverton, EX16 6PP).

The workshop will last for 3 hours, with light refreshments provided. The purpose of the workshop is to share knowledge about the character of Mid Devon's landscapes; the pressures upon them and how they may be evolving; and the way they are valued and perceived by the local community.

The session will involve a combination of presentations and workshop activities in order to capture and share as much understanding of the local landscape, from as many different perspectives as possible. We would value your presence and contribution to discussions.

12 Correspondence

12.1 Wall by the Sheep Dip

Repairs needed.



12.2 Christmas Lights

12.3 Satisfaction Survey

12.4 Electric Vehicle Charging Points

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13 Half-Year Budget Review

Thorverton Parish Council Budget v Actuals 2023-24									
Detail	2019-20	2020-21	2022-23	2023-24			FYF	Notes	
	Actual	Actual	Actual	Budget	Qtr 1 YTD	Qtr 2 YTD			Qtr 3 YTD
Payments									
Salaries	£ 7,245	£ 9,205	Clerks salary £ 7,222	£ 6,540	##	£ 2,925	£-	£ 7,000	Pension & pay agreement
Home Working	£ 22	£ 158	Administration £ 1,437	£ 2,310	##	£ 475	£-	£ 1,500	Room hire, stationery, Audits, Payroll, Website, Xmas electric, etc.
Administration	£ 3,024	£ 2,822	Prsh Mntnce - cntrctr £ 3,509	£ 3,350	##	£ 1,170	£-	£ 2,500	Tree inspection & maintenance, biodiversity
Parish Maintenance	£ 1,641	£ 1,087	Prsh Mntnce - matrls £ 2,971	£ 1,000	##	£ 852	£-	£ 2,000	Gardening, stream, car park, trees, Barliabins, Jubilee Green
Recreation Ground	£ 489	£ 285	Recreation Ground £ 933	£ 250	##	£ 654	£-	£ 1,200	Trees, seats, inspections, repairs/garden
Allotments	£ 280	£ 125	Allotments £ 255	£ 200	##	£ 140	£-	£ 250	Maintenance/refund of deposits
Grants Given	£ 1,650	£ 900	Grant Giving £ 1,097	£ 1,000	##	£ 450	£-	£ 1,000	Coronation & RBL
VAT	£ 4,855	£ 5,503	Insurance £ 719	£ 600	##	£ 746	£-	£ 746	
Miscellaneous	£ 21,451	£ 31,809	Annual Subs £ 323	£ 350	##	£ 520	£-	£ 750	ICO, SLCC, DALC, CLT
Elections	£ -	£ -	Legal fees £ -	£ -	##	£ -	£-	£ -	
			Training £ 114	£ 250	##	£ -	£-	£ 250	
			Garage rental £ 688	£ 600	##	£ 334	£-	£ 360	
			New Cemetery £ 1,140	£ -	##	£ -	£-	£ -	Expenditure will be from reserves
			Archaeological Dig £ 2,000	£ -	##	£ -	£-	£ -	Interpretation board required
			Elections -	£ -	##	£ -	£-	£ -	
			New tool store -	£ -	##	£ -	£-	£ -	£2700 in reserves currently
			New Play Equipment -	£ 1,000	##	£ -	£-	£ 1,000	£6,000 in sinking fund reserves currently
			Charging Points -	£ 1,000	##	£ -	£-	£ 1,000	
			General Reserves -	£ 1,000	##	£ -	£-	£ -	Unexpected expenditure/projects
Total	£ 40,658	£ 51,893	£ 22,408	£ 19,450	##	£ 8,266	##	£ 19,556	

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14 Finance

14.1 Bank balance £ 56,817.88 (31st July 2023)

14.3 Payments

14.3.1 Asgard Inv PF49494	£ 60.01
14.3.2 Grounds Maintenance Invs BF20230232	£ 400.00
14.3.3 HMRC Qtr 2 payment ending 5 Oct 2023	£ 309.20
14.3.4 J P Roberts Clerk pay Sept £ 425.69 Reimbts £ 94.07	£ 519.76

15 Business at the Chairman's Discretion

Items for Information Only No decision making during this item.

16 Next Meeting

Tuesday 14th November 2023